

**COATESVILLE AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING AGENDA  
FEBRUARY 26, 2013 - 7:00 PM  
9/10 CENTER AUDITORIUM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER**

**2. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

**Board of School Directors**

J. Neil Campbell, President	<i>(Operations Committee)</i>
Richard M. Ritter, Vice-President	<i>(Finance Committee)</i>
Diane M. Brownfield	<i>(Education &amp; Community &amp; Student Relations Committees)</i>
Joseph E. Dunn, Jr.	<i>(Finance &amp; Operations Committees)</i>
James L. Fox	<i>(Education &amp; Community &amp; Student Relations Committees)</i>
Paul L. Johnson	<i>(Operations Committee)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
William A. Sweigart	<i>(Finance &amp; Education Committees)</i>
Dr. Tonya Thames Taylor	<i>(Finance &amp; Community &amp; Student Relations Committees)</i>

**Student Representatives**

Savannah Beebe, Senior Class Representative  
Paul Draper, Junior Class Representative

**Administration**

Richard W. Como, Superintendent of Schools  
Dr. Angelo Romaniello, Jr., Assistant Superintendent | Board Secretary  
Dave Krakower, Director of High School & Curriculum Instruction | Special Education (6-12)  
Jonette Marcus, Director of Elementary & Curriculum Instruction (K-2) | Prof. Dev., Public Relations & Title 1  
Jason Palaia, Director of Elementary Education (3-5) | Special Education (K-5)  
Dr. Teresa Powell, Director of Middle School & Curriculum Instruction  
John Reid, Director of Pupil Services | Data Assessment  
Abdallah Hawa, Director of Technology  
Erika Zeigler, Director of Human Resources

**Solicitor**

James E. Ellison, Esquire

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the January 22, 2013 School Board meeting subject to any addition, deletions, modifications or clarifications. *(Enclosure)*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote:

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the February 12, 2013 Special Budget Hearing subject to any addition, deletions, modifications or clarifications. *(Enclosure)*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote:

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

**EXECUTIVE SESSION**

An Executive Session will be held on Tuesday, February 26, 2013 at 6:00 p.m. for legal and personnel reasons.

**SUPERINTENDENT'S REPORT**

**IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
March 12, 2013	6:00 PM	All Committee Meetings	9/10 Center Auditorium
March 26, 2013	7:00 PM	School Board Meeting	9/10 Center Auditorium
March 27, 2013	~	Full Day In-Service	<i>No School for Students</i>
March 28 – April 1, 2013	~	Spring Recess	~

**BOARD PRESIDENT’S REPORT**

Presentation by the King’s Highway Elementary School Students ~ *Mr. Stevan LeFevre, Principal*

**SPECIAL REPORTS**

**STUDENT REPRESENTATIVE’S REPORT**

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Neil Campbell, School Board President*)

**RECOMMENDED MOTION:** That the Board approves the consent agenda items:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

2. **FINANCE COMMITTEE** (*Richard Ritter, Chair*)

A. **Schedule of Bills Payable**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending January 31, 2013.

<b>Fund</b>	<b>Paid</b>
General Fund – 10	\$ 4,394,293.87
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	0.00
Capital Projects Fund 34 / 2010 GOB	41,245.57
New Capital Reserve Fund 38	87,627.43
Food Service – 51	187,916.26
Trust Fund – 71	0.00
Student Activities Fund – 81	19,558.92
Agency Fund – 89	9,713.13
<b>TOTAL</b>	<b>\$ 4,740,355.18</b>

B. **Treasurer’s Report**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Treasurer’s Report as submitted for the month ending January 31, 2013.

C. **Schedule of Investments**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Investments as submitted for the month ending January 31, 2013.

**D. Integrity Health LLC and March & McLennan**

**RECOMMENDED MOTION:** That the Board of School Directors approves the engagement of Integrity Health LLC and March & McLennan to establish a Partnership Health Center within the Coatesville Area School District. It is anticipated that the Center, once fully established, will provide the District with savings in excess of \$500,000.00 per year.

**E. Human Resources**

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Rudolph, Bryan, Science Teacher for the North Brandywine Middle School. Letter Dated: 2/11/13. Reason: Personal. Effective: 2/11/13.

b. CATSS

- 1) Johnson, Charlene, 6.5 Hour Special Education One-on-One Aide for the Friendship Elementary School. Letter Dated: 1/18/13. Reason: Personal. Effective: 1/28/13.
- 2) Washington-Brown, Jovenia, 2.0 Hour Cafeteria/Playground Aide for the Reeceville Elementary School. Letter Dated: 1/21/13. Reason: Personal. Effective: 1/4/13.

c. EXTRA DUTY

- 1) Ritrovato, Jean, 8<sup>th</sup> Grade Track Coach for the North Brandywine Middle School. Letter Dated: 2/5/13. Reason: Personal. Effective: 2/5/13.
- 2) Wood, Lisa, 8<sup>th</sup> Grade Girls' Lacrosse Coach for the North Brandywine Middle School. Letter Dated: 1/18/13. Reason: Personal. Effective: 2012 – 2013 School Year.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Levis, Charles, Long Term Substitute Alternative Education Teacher for the Coatesville Area School District Alternative Education Center. Posted: 1/4/13 (Wood). Salary: \$56,200.00 (prorated). Temporary Substitute Contract. Degree: B.Ed. – Education/Mathematics, University of Delaware. M.Ed. – Education / Mathematics, College of New Jersey. Years of Exp.: 8. Effective: 1/30/13 – 6/11/13. SP4: Staff.

b. CATSS

- 1) Harvey, Aja, 6.5 Hour Special Education One-on-One Aide for the Friendship Elementary School. Posted: 1/11/13 (Brickus). Salary: \$12.50/hr. Effective: 2/11/13. SP4: Approved.
- 2) Larrabee, Michelle, 2.0 Hour Cafeteria/Playground Aide for the Rainbow Elementary School. Posted: 11/27/12 (Welch). Salary: \$9.50/hr. Effective: 2/27/13. SP4: Approved.

c. EXTRA DUTY

- 1) Eckert, Jason, 21<sup>st</sup> CCLC (Cohort 5) Afterschool Program Site Base Manager for the Coatesville Area Senior High School Campus – 9/10 Center. Posted: 1/4/13 (MacNamara). Salary: \$33.00/hr. Effective: 1/28/13. SP4: Staff.
- 2) Herman, Neil, Assistant JV Baseball Coach for the Coatesville Area Senior High School Campus. Posted: 8/23/12 (Grilley). Salary: \$2,464.00. Effective: 2012 – 2013 School Year. SP4: Approved.
- 3) Tobelmann, Christine, Head Softball Coach for the Coatesville Area Senior High School Campus. Posted: 10/4/12 (Ford). Salary: \$4,869.00. Effective: 2012 – 2013 School Year. SP4: Pending.
- 4) Wood, Lisa, Assistant Softball Coach for the Coatesville Area Senior High School Campus. Posted: 7/9/12 (Ford). Salary: \$3,168.00. Effective: 2012 – 2013 School Year. SP4: Staff.

3. Leave(s) of Absence

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Miles, Bridgette, Assistant Principal for the North Brandywine Middle School. Letter Dated: 1/22/13. Reason: FMLA. Effective: 1/14/13 – 1/25/13.

b. CATA

- 1) Campayo, Karin, Spanish Teacher for the Coatesville Area Senior High School. Letter Dated: 1/11/13. Reason: FMLA. Effective: 1/2/13 – 1/22/13.
- 2) Dantzler-Hoggard, Tasha, Mental Health Specialist for the King's Highway Elementary, East Fallowfield Elementary, and South Brandywine Middle School. Letter Dated: 2/12/13. Reason: Intermittent FMLA. Effective: 2/6/13.
- 3) Haitz, Heather, Biology Teacher for the Coatesville Area Senior High School. Letter Dated: 1/18/13. Reason: FMLA. Effective: 4/15/13 – 6/11/13.

- 4) Knowles, John, Social Studies Teacher for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 1/22/13. Reason: FMLA. Effective: 1/2/13 – 1/21/13.
- 5) Masishin, Marisa, Learning Support Teacher for the Caln Elementary School. Letter Dated: 1/23/13. Reason: FMLA/Childrearing. Effective: 1/24/13 – 6/11/13.
- 6) Neubauer, Jaclyn, 6<sup>th</sup> Grade Teacher for the Scott Middle School. Letter Dated: 1/16/13. Reason: FMLA. Effective: 5/10/13 – 6/11/13.

c. CATSS

- 1) Breisblatt, Debbie, 6.0 Hour Clerical Aide for the Benner Administration Building. Letter Dated: 1/16/13. Reason: FMLA. Effective: 1/3/13 – 1/15/13.
- 2) Stewart, Bonnie, 6.5 Hour Special Education Classroom Aide for the South Brandywine Middle School. Letter Dated: 1/31/13. Reason: FMLA/Medical Leave of Absence. Effective: 2/4/13 – 5/3/13.
- 3) Toth, Maria, Principal Secretary for the Friendship Elementary School. Letter Dated: 2/10/13. Reason: FMLA/Medical Leave of Absence. Effective: 1/2/13 – 3/28/13.

d. FEDERATION

- 1) Gibson, Philip, Technician Tradesman for the Coatesville Area School District. Letter Dated: 2/7/13. Reason: Medical Leave of Absence. Effective: 2/4/13 – 3/15/13.
- 2) Jones, Rita, Head Custodian for the Scott Middle School. Letter Dated: 1/11/13. Reason: FMLA/Medical Leave of Absence. Effective: 1/22/13 – 4/22/13.

**4. Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Voluntary Transfer of:

a. CATSS

- 1) Burns, Marina, move from 2.0 Hour Cafeteria/Playground Aide for the Friendship Elementary School to 4.75 Hour Attendance Secretary for the North Brandywine Middle School. (Webster). Salary: \$15.00/hr. Effective: 2/1/13.
- 2) Groce, Donna, move from 6.5 Hour Special Education One-on-One Aide for the North Brandywine Middle School to 6.5 Hour Special Education One-on-One Aide for the Friendship Elementary School. Posted: 1/23/13 (Johnson). Effective: 2/21/13.
- 3) Webster, Wendy, move from 4.75 Hour Attendance Secretary for the North Brandywine Middle School to 6.5 Hour Attendance Secretary for the Caln Elementary School. Posted: 1/4/13 (Queen). Effective: 2/4/13.

5. **Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) DiGiacomo, Christina, move from 2.0 Hour Cafeteria/Playground Aide for the Rainbow Elementary School to 6.5 Hour Special Education One-on-One Aide for the Rainbow Elementary School. Posted: 1/10/13 (New Student). Salary: \$12.50/hr. Effective: 2/27/13.
- 2) Good, Bonnie, move from Substitute Instructional Aide for the Rainbow Elementary School to 6.5 Hour Special Education One-on-One Aide for the Rainbow Elementary School. Posted: 1/10/13 (Ross). Salary: \$12.50/hr. Effective: 2/27/13.

b. FEDERATION

- 1) Martin, Joseph, move from Substitute Custodian for the Coatesville Area School District to Custodian Level "D" for the East Fallowfield Elementary School. Posted: 11/6/12 (Newsuan). Salary: \$18.48/hr. (\$18.68/hr. after 90 day probation period). Effective: 2/27/13.

6. **Tenure**

**RECOMMENDED MOTION:** That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Jay Dainty

1/27/13

Sarah Strauber

1/23/13

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

A. **The 31<sup>st</sup> Annual National Academic Competition in Alexandria, VA, May 30-June 2, 2013**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Coatesville Area Senior High School Academic Team Trip to the 31<sup>st</sup> Annual National Academic Competition in Virginia, May 30<sup>th</sup> to June 2, 2013.

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Chesconet Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approves the agreement between Coatesville Area School District and Chesconet to provide fiber optic connectivity services to the District for the 2013-14 school year. This is an annual agreement with the 2013-14 price of \$30,480 (a savings of \$4,560 from 2012-13).

**B. Approval of PlanCon F Submission / New North Brandywine Middle School.**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the submission of PlanCon F to the Department of Education for the New North Brandywine Middle School.

**C. Sunesys Contract Renewal**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the quote obtained from Sunesys in the amount of \$6,120.00 per month to provide networking services to the District.

**5. COMMUNITY & STUDENT RELATIONS COMMITTEE (Dr. Tonya Thames Taylor, Chair)**

**A. Review of New Policy #123.2 – Sudden Cardiac Arrest – 2<sup>nd</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of the new Policy #123.2, Sudden Cardiac Arrest.

**B. Review of Revised Policy #203.2 – Universal Precautions – 2<sup>nd</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of revised Policy #203.2, Universal Precautions.

**C. Review of Revised Policy #204 – Attendance – 2<sup>nd</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of revised Policy #204, Attendance.

**D. Review of Revised Policy #207 – Confidential Communications of Students – 2<sup>nd</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of revised Policy #207, Confidential Communication of Students.

**E. Review of Revised Policy #127 – Testing Calendar – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of revised Policy #127, Testing Calendar.

**F. Review of Revised Policy #247 – Hazing – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of revised Policy #247, Hazing.

**G. Review of Revised Policy #248 – Unlawful Harassment – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of revised Policy #248, Unlawful Harassment.

**H. Student Discipline Hearings**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action(s)</u>
13DH08	20 day expulsion
13DH09	Referred to an interim alternative educational setting
13DH10	Expelled for the balance of the 2012-2013 school year



13DH11	30 day expulsion
13DH12	20 day expulsion
13DH13	30 day expulsion
13DH14	180 day expulsion
13DH15	30 day expulsion

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

**ADDITIONAL BOARD MEMBERS' REPORTS**

**INFORMATION ITEMS**

**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

*Copies of the minutes will be maintained in the Office of the Board Secretary.  
Notice of this public meeting was advertised in the Daily Local News on January 13, 2013 and on the District Website.*